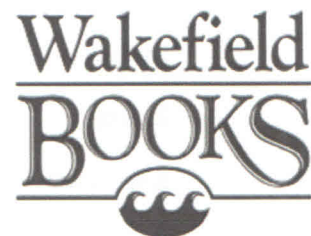


# WAKEFIELD BOOKS

Wakefield Mall  
 160 Old Tower Hill Rd  
 Wakefield, RI 02879  
 401-792-0000  
[www.wakefieldbooks.com](http://www.wakefieldbooks.com)



## Employment Application

| APPLICANT INFORMATION  |  |                |                  |
|--|--|----------------|------------------|
| Last Name  |  | First          | M.I.      Date   |
| Street Address   |  |                | Apartment/Unit # |
| City   |  | State          | ZIP              |
| Phone  |  | E-mail Address |                  |
| Date Available   |  | Desired Salary |                  |
| Position Applied for   |  |                |                  |
| Are you a citizen of the United States?    YES <input type="checkbox"/> NO <input type="checkbox"/> If no, are you authorized to work in the U.S.?    YES <input type="checkbox"/> NO <input type="checkbox"/> |  |                |                  |
| Have you ever been convicted of a felony?    YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, explain  |  |                |                  |

| EDUCATION   |    |   |        |
|-------------|----|---|--------|
| High School |    | Address   |        |
| From        | To | Did you graduate?    YES <input type="checkbox"/> NO <input type="checkbox"/> | Degree |
| College     |    | Address   |        |
| From        | To | Did you graduate?    YES <input type="checkbox"/> NO <input type="checkbox"/> | Degree |
| Other       |    | Address   |        |
| From        | To | Did you graduate?    YES <input type="checkbox"/> NO <input type="checkbox"/> | Degree |

| REFERENCES  |                |
|---|----------------|
| <i>Please list three professional references.</i> |                |
| Full Name   | Relationship   |
| Company   | Phone (      ) |
| Address   |                |
| Full Name   | Relationship   |
| Company   | Phone (      ) |
| Address   |                |
| Full Name   | Relationship   |
| Company   | Phone (      ) |
| Address   |                |

**PREVIOUS EMPLOYMENT**

Company \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Address \_\_\_\_\_ Supervisor \_\_\_\_\_

Job Title \_\_\_\_\_ Starting Salary \$ \_\_\_\_\_ Ending Salary \$ \_\_\_\_\_

Responsibilities \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

May we contact your previous supervisor for a reference?    YES     NO

Company \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Address \_\_\_\_\_ Supervisor \_\_\_\_\_

Job Title \_\_\_\_\_ Starting Salary \$ \_\_\_\_\_ Ending Salary \$ \_\_\_\_\_

Responsibilities \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

May we contact your previous supervisor for a reference?    YES     NO

**AVAILABILITY : PLEASE INDICATE THE DAYS AND HOURS YOU ARE AVAILABLE TO WORK**

|                                |  |  |  |  |  |
|--------------------------------|--|--|--|--|--|
| Sunday (Store hours 10-5)      |  |  |  |  |  |
| Monday (Store Hours 9:30-7)    |  |  |  |  |  |
| Tuesday (Store Hours 9:30-7)   |  |  |  |  |  |
| Wednesday (Store Hours 9:30-7) |  |  |  |  |  |
| Thursday (Store Hours 9:30-7)  |  |  |  |  |  |
| Friday (Store Hours 9:30-7)    |  |  |  |  |  |
| Saturday (Store Hours 9:30-7)  |  |  |  |  |  |

**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge.  
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature \_\_\_\_\_ Date \_\_\_\_\_